



**Addendum 3
Department of Social Work,
MSW Program
IRB Sample Letter of for Agency Support of
Student Research Support
(agency field instructor use only)**

NOTE: If possible, the letter should be printed on agency letterhead and have an original signature of the student's field instructor or other agency personnel who will be working with the student on the project in the field.

<Date>

Dean Anne Blackhurst
Attn: IRB
College of Graduate Studies and Research
115 Alumni Foundation Building
Minnesota State University, Mankato
Mankato, MN 56001

Dear Dean Blackhurst and IRB Members:

I have read over <Name of Student>'s proposal for a research project to be carried out at <Agency Name>. I understand that this student is conducting this project as part of their requirements for the Master of Social Work program at Minnesota State University, Mankato, and will have the opportunity to present their research findings in other venues.

I understand that the Institutional Review Board for the Use of Human Subject's in Research (IRB) at the University is concerned with protecting the confidentiality, privacy, and well-being of research participants. Further, it is my understanding that the student will additionally be advised in this project by their academic advisor and the MSW field liaison, both of whom will have regular contact with this student.

I do not have concerns about the study the student has proposed based on conversations with the student and after reviewing their research project proposal. The agency supports this student's plan and approves of the project, including recruitment of participants and data collection, through our agency.

Should you have additional questions or concerns, you may contact me <Contact Information>.

Sincerely,

<Signature>

<Agency Personnel Name/Title>