

SPS Minutes – 11/2/16

Attendance: Rachel Burlet, Megan Johnson, Jannine Ray, Carrington Riss, Erin Kahnke, Jenna Macziewski, Jeff Brown

Meeting called to order at 5:35pm

Housekeeping:

- Treasurer's Report: Same as last time (around \$200)
- Dues- Get the money and forms into Megan if you haven't already!
- Updating files in Dropbox
 - o Cassandra and Rachel will work on this by the end of November to be fully prepped for re-recognition in January
- Pop/candy refills
 - o Make sure you're checking at least once a week during your time
 - o If you haven't signed up, please do so until all spots are filled
 - o If you are signed up and there's no pop in the supply closet, let Megan or Cassandra know
 - o Email will be sent out with current sign ups.
- Updating bulletin board in AH basement
 - o Thanks to Nicketa and Carrie for updating the U-square one!
 - o Thursday, November 3rd, 2016 at 130pm-ish: Join Carrie!!

Initiatives & Opportunities:

- Put together a SPS Manual
 - o E.g. How you would go about getting the \$50 for a conference, how the meetings are run...
 - o Email ideas/step-by-step instructions to Cassandra or Rachel
- Grad student questions for Jeff
 - o Visit his class on Nov 9th at 3pm to 4pm
 - o Answer questions in meeting
 - o Email Jeff, an email with questions will be sent out
- Ongoing Child Care opportunity for Shawna
 - o Tuesdays 5:30-7:15
 - o Would like to pick a date to go and perhaps bring an activity (8 kids up to age 5)
 - There were neat ideas from the Midwest Play Conference this summer, like making instruments out of craft supplies, etc.
 - Thoughts on activities? Email to Cassandra, Rachel, or Carrie
 - o Waiting to hear back from Elizabeth Bangert @ Here We Grow on how many weeks this goes so we can pick a night
- **SPAW**
 - o **Thank yous to the School Psychs**

- Megan emailed out list of psychs in Mankato and identify thank-yous
 - Cards, tangibles/fidget/reinforcers, Burt's Bees
 - At least one other person to help with this would be ideal
 - PICK A TIME TO PUT GIFTS TOGETHER
 - Wednesday, November 9th at 530pm.
- **Open House November 15th, 4 to 6pm.**
 - Cassandra and Megan getting food/refreshments
 - Need to assign invitations and publicity
 - “Bring a non-perishable food item to the open house”-Small steps
 - Facebook
 - Professors through their classes
 - First steps to becoming a school psych
 - Opportunities for shadowing a school psych or volunteering
 - Information on how to get involved (undergrads)
- Nicketa and Jannine were working together to highlight small steps on social media
- List of HS teachers from Kevin- Jennifer!
- Had talked about fundraising idea for that week. If someone wants to take the lead on that, that would be great. If not, then we can push it back to a winter/spring activity...perhaps Mittens for Mankato again?
- WalkDo Autism Walk
 - Jennifer Malwitz, who is a special education teacher in the Mankato District, requested volunteers for the WalkDo. The WalkDo is a walk to support Autism awareness in Southern Minnesota. The event will occur in April. The exact dates and times are not set yet. Jennifer is looking for volunteers that are interested in being on a planning committee and/or volunteering at the event. If there are any students or staff interested in volunteering, Jennifer has asked that they contact her directly. Her email address is jmalwi1@isd77.k12.mn.us.
 - Please let Cassandra, Rachel, someone know so that we can plan a group!

Meeting adjourned at 6:27pm.